



NORTH LONDON
HOMECARE & SUPPORT LTD

Head Office: Unit 44, 26-28 Queensway, Ponders End, Enfield EN3 4SA
Tel: 020 8443 3380 Fax: 020 8804 0007

Harlow Office: Circle Line House, 8 East Road, Central Office,
Harlow, Essex CM20 2BJ
Tel: 01279 452105 Fax: 01279 428625

APPLICATION FORM

Job applied for:

Ref No:

Where did you hear of this vacancy?

PERSONAL DETAILS

Title: Mr Mrs Miss delete as necessary

Surname:

Full First Name:

Home Tel. No:

Address:

Work Tel. No:

Can we ring at work? YES/NO

Do you have a valid full driving license? YES/NO

National Insurance No:

Do you have the use of a car? YES/NO

REFERENCES

Please give names and addresses of two people to whom we may apply for references. At least one of whom should be your present employer, or most recent employer. References from relatives are not acceptable.

Reference 1 (present or last employer)

Reference 2

Name, address and telephone no.

Name, address and telephone no.

What is your connection with this person?

May we approach the above individuals without further reference to you? YES/NO

AVAILABILITY

When would you be free to take up a new appointment?

Completed forms should be returned to: Catherine McBride

Closing date:

For Office use only

Interview date:

S/U

Start date:

P/S

Registered Office: Suite D, The Business Centre, Faringdon Avenue, Romford, Essex RM3 8EN
Company Registration Number: 4695240

PRESENT EMPLOYMENT

(or if not employed, details of previous employment)

Name and Address:

From:

To:

Salary:

Job Title:

Type of Business:

Please give a brief description of the job and your responsibilities. Please give your reasons for seeking new employment.

EMPLOYMENT HISTORY

Please give details of your FULL previous employment (start from the most recent). Please record gaps of employment - with reason. Please note: this information is a regulatory requirement. Failure to complete this will prevent your application from being shortlisted.

NAME AND ADDRESS	FROM/TO	SALARY	BRIEF DESCRIPTION OF BUSINESS AND YOUR JOB

EDUCATION AND QUALIFICATIONS

Please give details of your education and qualifications obtained.

SCHOOLS/COLLEGES ETC.	FROM/TO	EXAMINATIONS PASSED/ QUALIFICATIONS OBTAINED

PROFESSIONAL QUALIFICATIONS

Please include PIN/Registered Qualification details. Where obtained. Registration date and expiry date.

Please include Diploma's in Health and Social Care.

REHABILITATION OF OFFENDERS ACT 1974 (Exemptions Order 1975)

For most jobs you do not have to disclose convictions for earlier criminal offences. The nature of our services include the Provision of a Regulated Activity to Vulnerable Adults. Positions of employment are eligible for an Enhanced Disclosing and Barring Service check - with an Adults Barred list check.

Do you have any convictions, cautions, reprimands or final warnings that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198.

Failure to disclose any previous criminal conviction against you could result in dismissal or other disciplinary action. Any information given, either when returning your Application Form or at interview, will be entirely confidential and will be considered only in relation to this application.

OTHER INFORMATION

Please use this space to explain why you are interested in this position and why you feel able to do the job. We are interested in the type of person you are as well as your experience and qualifications. (Please continue on a separate sheet if you wish).

I declare that the information provided in this application is to the best of my knowledge correct and truthful and may form part of my contract of employment which is offered to me.
I acknowledge that any false information of this form may lead to any future offer of employment being terminated.

Signed: _____

Date: _____